

AGENDA PACK AUGUST 2026

Item 6 (ii) - Christmas Lights switch On costing 2026

We decided at a meeting in August 2025 that Charities and businesses will have to confirm by the 1st November if they are attending and the maximum space they can have is 3m x 2m, only 1 stall per business and cannot go on the road. They need to provide their own stall and there is no electricity for them except street lighting. We have to erect a gazebo for entertainment.

We had no businesses attending and if we do want stalls attending this year we would have had to apply for Street trader's licence of up to nine stalls at a cost of £87.

Some of the entertainment that preformed last year may not perform again. Three of the Charity stalls cancelled due to illness.

It takes a lot of hard work from some Cllrs and volunteers and they are needed for up to 5 hours on the Sunday.

It is the same weekend as St Patricks Church Christmas Market and some people miss the lights switch on because of this.

<u>Item</u>	<u>2025</u>	<u>2026</u>
Road Closure	£322	£494 (confirmed)
Santas Grotto	£100	£100
Father Christmas	£100	£100
DJ/ Sound	£100	£100
Withernsea Ladies Choir (Donation)	£50	£50
Ruby Red (Donation)	£50	£50
Elevation Band (Donation)	£50	£50
Town Smart (Donation)	£50	£50
Selection Boxes	£245	£245
Holderness Gazzett (advert)	£54	£54
Street traders Licence	£0	£87
Total		Total
£1121		£1380

Income – not guaranteed

Fire Brigade donation	£200
Street Collection	£108.11
Total	£301.11

Patrington Lights switch on used to be the only one around the area except for Withernsea and the ethos was that families could come along and see Father Christmas arrive by the fire engine and turn on the lights. The children would get a free present, everyone would sing a few carols, and if you did not have to spend any money, you did not have to.

We had a break in Covid and this was in December 2020. The light were still turned on but no event was held.

Over the last few years, more and more villages are having their own lights switch on, people and families are busier than ever, and it is difficult to please everyone.

Patrington has to close the road to allow the event to take place and this comes at a cost of £494 and the kindness local people who allow us to use their electricity.

I would like you all to discuss the possibility of not holding the usual lights switch on event this year but something on a smaller scale.

It would be nice if the lights could be on in time for the St Patricks Church Market and involve the school and we could do this by asking the school choir to sign a few songs around the Christmas Tree at 4.00 pm on Friday 27th November and then the lights are turned on. We will not need a road closure to do this.

Item 6(v) - Patrington Parish Council Defibrillators Report

Patrington Parish Council has four Defibrillator(s) all defibrillator at Medina Heart-on A15

Patrington sited on –

- Outside of Public Toilets Market Place - Battery may needs replacing over the next 3 years pads up to date. This defibrillator is used up to 9 times a year
- Outside of Village Hall Church Lane - Battery may need replacing in the next 3 year, pads up to date. Not used since fitted 12/4/2024.
- Outside of Bleak House High Street - Battery may needs replacing over the next 3 years pads up to date. This defibrillator is used up to 6 times a year

Patrington Haven sited on-

- Outside of Burns Head Main Street – New Battery and Pads has not been in use for the last 6 months and before then it was used up to 4 times a year.

The battery for the A15 last for 5 years and cost £166.66 = VAT

The pads for the A15 last 3 years and cost £49.99 + VAT all pads have been replaced and will last until 15/04/2029 unless they are used and not replaced by Yorkshire Ambulance Service

Item 6 (vii) – Grasscutting costs if no contracts

Existing prices

	Cost per year	Estimated time to cut 2 times a month	Fuel Ltrs used est
Playingfield	4770.99	16	80
Church yard	5100	16	70
Cemetery and Tuney Well	4500	16	50
Patrington Haven Rec	1120	4	10
Five areas	2080	8	10
Sub Total	17570.99	60	220
VAT	954.2	travel 10	
Total	18525.19	70	

Things to consider

- Existing wage £12.71 expecting to increase to a minimum of £13.02.
- Parish Council need to pay National Insurance on any salary above £5K, and pension contributions of 3%
- How will the lawn mower be transported. Will need vehicle or own vehicle.
- How much cost of petrol for lawn mowers.
- How will the cut grass be removed and deposited. Will need to be transported to tip in Withernsea or pay waste removal and site large waste bin at each location or at one central point and grass transported.
- Repair and maintenance of equipment yearly service.
- If the weather is bad and the employee cannot cut the grass what will they do, will need to have holidays and sickness.
- Purchase new equipment such as a strimmer and protective clothing.
- Do we employ them for 12 months or only 8 months the grass cutting is from March to October but the grass cutting contractors usually do a cut early November.

Cost to Parish Council - all figures are based on 2026/27 or estimated

	Month	8 months
1 70 hours per month x £13.02	911.4	7291.2
2 National Insurance cost and pension	86.65	693.2
3 Vehicle purchase or own 55p per mile	0	0
4 Estimated cost per litre of unleaded 1.56	343.2	2745.6
5 Vehicle purchase or own 55p per mile	0	0
Estimate Waste removal 5 bins @ £362	226	1810
6 Estimate cost for service	50	400
contingency for repairs	50	400
7 Est Strimmer	25	200
8 Est protective clothing	25	200
	<u>1717.25</u>	<u>13740</u>

I have estimated how much the fuel will cost and the cost of removal of grass.

Difference of £3830 but not including cost for use of own vehicle or purchase a vehicle.

Patrington Parish Council 2026/2027

Bank Reconciliation July 2026

Prepared by Diane Chapman Clerk to Patrington Parish Council

		£
Balance at 1.4.2026		28,203.10
Receipts		<u>28,754.69</u>
	Total	<u>56,957.79</u>
Payments	(-)	<u>23,276.70</u>
Balance at 29/07/2026		<u>33,681.09</u>

Represented by

Community a/c at 29/07/2026 32,234.05

Unpresented cheques after 29/07/2026

104222	344.29
104227	457.00
Total	801.29

		31,432.76
B.B.T account		<u>2,248.33</u>
Balance 29/07/2026	Total	<u>33,681.09</u>

To be approved at meeting to be held on 10/8/2026

Pattrington Parish Council						
Year Ending 31 March 2027						
Budget Monitoring for Year - JULY 2026						
	-					
Description						
	<u>Approved Budget</u>	<u>Actual to End July</u>	<u>Aug Draft Approval and payments made</u>	<u>Estimated Balance of Year</u>	<u>Estimated Total for Year</u>	<u>Variance for Year</u>
	£	£	£	£	£	£
<u>Expenditure for Year</u>						
<u>General Purpose</u>						
Grass Cutting	19,525	4,816	3,140	11,569	19,525	
Hanging Baskets	500	480			480	-20
Operative Wages	10,589	1,979	495	3,462	5,936	-4,653
Refuse - Cemetery	350	342			342	-8
Rates - Cemetery	180	362			362	182
Playsafe Inspection	120			77	77	-43
Mole Removal	300	60		240	300	
Consumables	300			300	300	
Extra Grass cut	300	0		300	300	
Repairs	550	268		282	550	
Bus Shelters	480	250		250	500	20
equipment	0				0	
	33,194	8,557	3,635	16,480	28,672	-4,522
<u>Toilets</u>						
Water	1,000	313	344	343	1,000	
Electricity	500	0		500	500	
Consumables	1,000	140		860	1,000	
	2,500	453	344	1,703	2,500	0
<u>Pattrington Haven Pond</u>						
Contingency					0	
	0	0	0	0	0	0
<u>Christmas Trees / Lights</u>						
Provision of Trees	0			0	0	
Cost of Event	1,400			1,400	1,400	
Electricity	600	653		0	653	53
Electricians services	1,000			1,000	1,000	
	3,000	653	0	2,400	3,053	53
<u>Administration</u>						
Clerk - Cost of Employment	10,688	3,563	891	6,234	10,688	
Insurances	4,000	3,995			3,995	-5

Telephone / Internet / Postages	880	0		880	880	
Stationery	150	13		137	150	
Audit Fees	960	375		585	960	
Membership of SLCC/ERNLCA	150	158	457	0	615	465
Hall Hire	100	0		100	100	
Office/website/fees	1,000	0		1,000	1,000	
Chairman's Expenses	30	0		30	30	
					0	
	17,958	8,104	1,348	8,966	18,418	460
<u>Other</u>						
Churchyard	2,000				0	-2,000
VAT to be Recovered 2026/27		1,512			1,512	1,512
Burials	0	0				
HMRC	1,700	1,242		458	1,700	
Section 137/ other	350	1,935	0	0	1,935	1,585
	4,050	4,689	0	458	5,147	1,097
Total Expenditure	60,702	22,456	5,327	30,007	57,790	-2,912
<u>Income for Year</u>						
Precept	49,950	24,975		24,975	49,950	
Burial Fees	4,600	1,215		3,385	4,600	
VAT Reclaimed	2,152	2,758			2,758	-606
Donations	0				0	
Interest	0				0	
From Reserves	4,000			4,000	4,000	
	60,702	28,948	0	32,360	61,308	-606
Net Expenditure for Year	0	-6,492	5,327	-2,353	-3,518	-3,518
Reserves Statement	£	£	£	£	£	£
			Potential Election		Unallocated	Total
Balance at 1 April 2026			5,000	2,000	17,203	24,203
Earmarked Reserves agreed					4,000	4,000
Current year					3,518	3,518
Projected balance at 31 March 2027	0	0	5,000	2,000	24,721	31,721
Projected Unallocated Reserves as %age of precept						49%