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Minutes of a meeting are not a verbatim record of the meeting, neither are they a story of what happened at the meeting and should not document opinions or views that were expressed at the meeting. There is no need to include matters of opinion such as "heated debate" or "valuable comment" or "Cllr X disagreed".

PATRINGTON PARISH COUNCIL

Chair: Councillor David Snaith

Clerk: Mrs Diane Chapman

Minutes of the Council Meeting of Patrington Parish Council held in Patrington Village Hall on 8th June 2026 at 7.00 pm

COUNCILLORS PRESENT: Mr D Snaith (Chair), Mr T Bearpark, Mr J Edmunds, Mrs C Lythe, Mrs L Massey-Davis, Mrs K McKinley, Mr R Snaith, Mr M Thacker and Mr C Tuplin

GUESTS: Member of public three

30) ERYC UPDATE FROM WARD COUNCILLOR;

Cllr S McMaster gave his apologised for not attending and the Clerk read out an email that he had sent which included an update on Winestead walk-about and upgrades to footpaths. Re a salt bin request for Tithe barn Lane /Northside, ERYC are unable to provide one as the area does not meet the criteria and Northside is included in the precautionary Salting Network. If the Parish Council provides a salt bin, they will have to pay for the bin and salt. The Grants for a Speed Indicator Device (SID) will open in July and he will send information.

Cllr J Dimberline gave his apologies. He said he had asked ERYC about the land on Holmpton Road but had not received any information.

31) PARISHIONERS QUESTIONS:

MP2 said they had some concerns with the minutes and did not agree that Cllr D Snaith should be reported to the Standing Committee and that the minutes did not show that the Clerk had apologised for asking Cllr Snaith to ask Mrs Murphy to sign the cheques. Could the meeting be filmed live and put on ZOOM or TEAMS to make them more inclusive for everyone? Could the letter from Mrs H Murphy be made public on the website?

MP1 addressed the meeting and asked why a cheque had bounced three times, how long did the mandate changes take. They had received an email from Cllr J Dimberline regarding the bin on Haven Road and what was the Parish Council doing? What was happening with the Parish-owned land opposite Burn Head which was using it rent free? They did not like the introduction on the minutes at the top about how minutes are prepared.

32) APOLOGIES : Cllr J Ralph

33) DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS: None

Signed..... Date.....

34) MINUTES OF ANNUAL MEETING HELD ON 11TH MAY 2026

The minutes of the meeting held on 11th May 2026, after being duly circulated, were adopted as a true record. Proposed Cllr C Tuplin and seconded Cllr J Edmunds. Unanimously agreed

35) MATTERS ARISING FROM ABOVE MEETING; NONE

36) MINUTES OF PREVIOUS MEETING HELD ON 11TH MAY 2026:

The minutes of the meeting held on 11th May 2026, after being duly circulated, were discussed and Cllr L Massey-Davis proposed that item 29(b) be amended to – “The Clerk apologised to the meeting and Cllr D Snaith for the error and she would raise the matter with the Standards Committee.” Seconded by Cllr M Theaker. The meeting voted and eight agreed and one abstained.

The meeting then considered the rest of the minutes as a true record. Proposed Cllr R Snaith and seconded Cllr J Edmunds. Unanimously agreed.

37) MATTERS ARISING FROM THE ABOVE MEETING:

- a) **To consider advice received from SLCC** – No advice has been received from SLCC regarding the information Cllr Massey-Davis asked to be sent and the information the Clerk had sent. The meeting discussed the questions that the Chair had prepared regarding the original WhatsApp message that was sent asking who owned the land and no further message was sent asking Councillors to visit the site or if they agree to the Parish Council authorising and paying to the work. The meeting agreed to wait until advice had been received from SLCC before any decision was made. The clerk said she felt penalised for going on holiday.
- b) **Green Lane off Holmpton Road** – The Clerk had completed a land search on the Lane but no ownership was found. The two adjacent field belong to Mr S Dyson and Mr Leckonby. The meeting agreed that the Clerk send a letter to both parties to ask if there was any information on their deeds regarding rights of way or ownership. Cllr Theaker had received information from Ward Cllr Dimberline that ERYC do not own the land.
- c) **Christmas Lights** – No update, the event will take place on Sunday 29th November 2026.
- d) **Planters** – Cllr Lythe gave a verbal report, the cost of the wood for the three planters will be £200, and her partner will make them up free of charge. Cllr Bearpark proposed that they can proceed and to purchase the wood. Cllr McKinley seconded, unanimously agreed.
- e) **Emergency Plan** – The Clerk gave a verbal report. Mrs Murphy is a contact on the emergency plan and Cllr R Snaith proposed that the Clerk contact Mrs Murphy to ask if she wants to still be involved with the emergency plane. Cllr Massey-David seconded and the meeting unanimously agreed. The Clerk has sent all the information to ERYC and is awaiting confirmation.
- f) **Archives of Minutes** – ERYC Archives have asked the council if it would like the minutes of Parish Council meetings to be stored at the Archives Centre in Beverley. The meeting discussed this and Cllr R Snaith proposed that the Clerk speak to Archives to arrange the sending of the minutes and financial records to Beverley. Seconded Cllr Massey-Davis and unanimously agreed.

Signed..... Date.....

- g) Defibrillator at Burns Head Patrington Haven** – The Clerk gave a verbal report. The defibrillator has stopped working and a new battery and pads are needed. The Clerk provided three quotes for the items. There are three other defibrillators in the Parish that need new pads. The meeting unanimously agreed to purchase the new battery and four pads from The defib pad – battery £166.66 + Vat and pads £49.99 + VAT, delivery not included.

38) DRAFT MINUTES OF ANNUAL PARISH MEETING HELD ON 11TH MAY 2026

- 39) MATTERS ARISING FROM THE ABOVE MEETING:** No matters arising.

- 40) Constitution of Council** – There has been six applicants for the two vacancies. The meeting unanimously agreed that councillors would meet the applicants before the vote takes place at the July meeting. Proposed date is Monday 22nd June.

41) PLANNING

- a)** The Council considered the below application and unanimously agreed the following decisions:-
- I. 26/01178/PLF** Erection of a single storey rear extension to existing outbuilding 36 Westgate Patrington HU12 ONB Tara Worby. Full Planning Permission. **SUPPORT**
 - II. 26/00845/PLF** Erection of a single storey extension to front of 1 Cromwell Close Patrington HU12 ONQ Mr M Watkinson. Full Planning Permission. **SUPPORT**
 - III. 26/01336/TCA** Winestead Conservation Area- Fell 1 no. Sycamore tree (T1); Crown reduce 1 no. Sycamore tree (T2) by removing 1 no. lower limb over drive way. Old rectory Winestead Lane Winestead HU12 ONN Mrs D Edgar Tree in Conservation Areas. **NO COMMENT**
 - IV. 26/01228/PLF** Erection of extension to existing general purpose agricultural building Beaconfield Farm Haven Road Patrington HU12 OPS. Full Planning Permission. **SUPPORT**
- b)** The meeting noted the following ERYC decisions on previous consultation applications: - NONE
- c)** Outstanding planning applications updates: NONE

42) FINANCE – VAT in brackets

- a)** Payments made: D Chapman £890.65, M Cropper £494.57, Amazon £75.92 (flags) WHA Vowles £112.71 (18.79).
- b)** Payments to be approved: Gallagher Insurance; £3992.51, T Grassby; £4770.99 + VAT £954.20 (grass cutting) and Southgate's (Audit); £450
- c)** Receipts: None
- d)** The meeting considered and approved the updates to the financial regulations.
- e)** The meeting discussed and considered forming a finance committee. Cllr Massey -Davis proposed and Cllr J Edmunds seconded to discuss this further at the next meeting, unanimously agreed.
- f)** Cllr Massey-Davis proposed that the Clerk find out the costing for joining ERNLICA and its benefits. Seconded Cllr Lythe, meeting unanimously agreed.
- g)** The meeting discussed and considered adopting a Council expenses and reimbursement policy. The meeting unanimously agreed to discuss this further at the next meeting.

Signed..... Date.....

- h) Audit:** The Clerk presented the Annual Return for 2025/2026, which had been circulated with the agenda, the meeting considered the contents and voted the following: Cllr Massey-Davis had question regarding the accounts and will email the Clerk.
- i. Governance Statements. – seven approve, one against and one abstained
 - ii. Accounting Statements. - nine approve
 - iii. Internal Auditors report. – nine approve
 - iv. The Audit report prepared by the Clerk summarising the auditor’s comments was discussed and the meeting voted for the recommendations. six approve, two abstain and one against.

43) COMMITTEE REPORTS

Verbal reports were given in respect of the following:

- a) Cemetery and Churchyard:** The Churchyard is tidy but the cemetery’s grass is long. The Clerk will contact Mr Smith.
- b) General Purpose:** Nothing to report.
- c) Personnel;** Mally and Diane are away, the Councillors agreed to open and close the toilets.
- d) Village Hall:** All ok and a new bank account is been set up.
- e) Playing field and Recreation Club:** All ok and new play equipment has arrived.
- f) SHAPE:** The meeting was held in Withernsea, Cllr Bearpark and Cllr Massey-Davis both attended.

44) OTHER ITEMS OF INFORMATION – The Clerk gave a verbal report of the following items:

- I. ERYC Annual Town and Planning liaison meeting on TEAMS 16th and 18th June.
- II. Winestead Community Group email asking members of the council to attend a meeting on 16th July.
- III. St Patrick’s Church email asking if the Parish Council want to be involved in the review of the churchyard.

45) ANY OTHER BUSINESS:

- a) Items on next agenda;**
 - I. St Patrick’s Churchyard
- b) Items for information only;**

46) NEXT MEETING

The meeting confirmed the next Council Meeting will be held on 13th July 2026, 7.00 pm in Patrington Village Hall.

The Chairman thanked everyone for attending and closed the meeting at 20.26 pm.

Signed **(Chair)** **Date**